

# MIAMI COUNTY VETERANS SERVICE OFFICE

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## List of documents required for Financial Assistance

### ELIGIBILITY:

1. Discharge Document/DD 214 showing discharge status and active service
2. Copy of Driver's License/State Issued ID Card, etc for 90 days Residency establishment

### DEPENDENCY:

1. Marriage license, divorce decree, death certificate, birth certificate (dependent children)
2. All social security cards
3. School status (If between 18 and 23)
4. Adoption decree or guardianship documents

### INCOME VERIFICATION:

1. Last two months bank statements of all accounts of all adults in household
2. Copy of most recent Federal tax forms
3. Current year Social Security statement(s)
4. Income statements for current 2 months
  - a. Pay stubs or Bank statement showing direct deposits
  - b. Child Support, Unemployment Statement, Workers Compensation
  - c. Current IRA, 401K, PERS statement

### NEED VERIFICATION:

1. Expenses
  - a. All current utilities...Gas, Electric, Water (Trash, if not included)
  - b. Car payment
  - c. House payment / Rent
  - d. Telephone
  - e. Internet
  - f. Insurance
  - g. Medical bills / Prescriptions
2. If seeking Car Repairs Assistance
  - a. Registration
  - b. Proof of current insurance
  - c. Three estimates or proof of payment. If self-repair: Two estimates of parts cost
3. If seeking Rent/Mortgage Assistance
  - a. Completed landlord statement
  - b. Copy of Lease Agreement or Mortgage Statement on file w/ applicants name
4. Copy of specific bill in which seeking assistance

### OTHER PERTINENT DOCUMENTS:

1. Proof of payment of bill from prior assistance must be returned to office within 21 days of receiving payment.
2. If veteran lives with another person and pays that person for living expenses, a formal notarized letter listing the expenses paid must be on file.
3. Metropolitan Housing documents

\*\*This list is not all encompassing. You might be required to bring in other documents not listed but pertinent to your application process.