



**Miami County
Public Health**

Prevent. Promote. Protect.

MIAMI COUNTY PUBLIC HEALTH Licensed Practical Nurse

Division: Nursing

Reports to: Director of Nursing

Position: Classified, benefits-eligible based on hours

Hours: 35 hours per week, some weekend and evening hours

Salary: Range \$18.61-\$29.02 per hour commensurate with experience and skills

JOB RESPONSIBILITIES:

Under the general direction of the Director of Nursing, the Licensed Practical Nurse is responsible for performing nursing duties related to administration of vaccines for all age ranges (infant to adult), nursing duties for Well Child, Prenatal, and Family Planning Clinics, assist physician with exams, obtain specimens for lab testing, maintenance of patient electronic medical records, participate in emergency response, front desk duties such as patient check in, data entry, and other related duties as requested by the Director of Nursing.

QUALIFICATIONS:

Required:

- Licensed Practical Nurse license pursuant to section 4723.13 of Revised Code.
- A valid Ohio driver's license and ability to maintain a driving record that meets the insurability requirements of the District's insurance provider. Must be able to provide a private vehicle for job use.

Preferred:

- One year Nursing experience or equivalent

KNOWLEDGE, SKILLS AND ABILITIES:

Must possess excellent written and oral communication skills and be able to communicate effectively in written and oral form, be able to work independently as well as within a team and have an appreciation for public health and its role in the community. Must be able to prepare meaningful, concise, and accurate reports.

To apply, send cover letter, resume', and application to:

Dennis R. Propes, RS, MPA
Health Commissioner
510 West Water St. Ste. 130
Troy, Ohio 45373
dpropes@miamicountyhealth.net

Application can be downloaded at: www.miamicountyhealth.net – Employment Opportunities.

Miami County Public Health is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, religion, age disability or military status in employment or the provision of services. Our agency is committed to the recruitment of diverse individuals who can offer different talents and perspectives to assist us in accomplishing our agency's mission, vision, and fulfillment of the five core commitments.

posted 8/03/2021 posting ends: Until Filled, First Review 08/17/2021