

Miami County Planning & Zoning

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What you will need when applying for a Zoning Permit:

New Dwelling

- Site Plan- A detailed sketch or drawing of the property with dimensions and showing the location of existing and proposed structures, and other features.
(see sample)
- Health Department Approval- Approval letter from the Health Department for septic system and well.
- Building Drawings- One set of complete building drawings.
- Driveway Permit- Permit from Miami County Engineer's or ODOT (if located on a State Route).

(Turn around for a new dwelling is about one week.)

Accessory Building

- Site Plan- A detailed sketch or drawing of the property with dimensions and showing the location of existing and proposed structures, and other features.
(see sample)

(Turn around for an accessory building is 24 to 48 hours.)

What you will need when filing an application for a Zoning Map Amendment:

Zoning Map Amendment

- Site Plan- A detailed sketch or drawing of the property with dimensions and showing the location of existing and proposed structures, and other features.
(see sample)
- Health Department Approval- Approval letter from the Health Department for the existing septic system and well and approval for an additional septic system and well.

What you will need when filing an application with the Board of Zoning Appeals:

Variance or Conditional Use

- Site Plan- A detailed sketch or drawing of the property with dimensions and showing the location of existing and proposed structures, and other features.
(see sample)
- Short Narrative- One to two paragraphs describing the need for a variance or a conditional use permit.

Sample Site Plan

