

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, DECEMBER 18, 2018
9:00 A. M.**

Saved as digital recording: CGS12-18-18

John W. O'Brien, President Present
Gregory A. Simmons, Vice President, Present
John F. Evans, Member, Present

Appointments

9:00 a.m. General Business

9:05 a.m. Hearing – Zoning Applications (9) – Department of Development

General Business

Mr. Evans moved and Mr. Simmons seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

Mr. Simmons moved and Mr. Evans seconded the motion to approve the minutes of the December 13, 2018 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1625

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1626

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from MNJ Technologies and authorize the Auditor/IT Department to purchase one (1) HP Business Desktop ProDesk 400 G5 Computer, two (2) Planar 22" Edge LED LCD Monitors, one (1) Microsoft Office 2019 Standard License and one (1) adapter active converter, total cost not to exceed \$1,175.45, which will be paid from Fund 114-003. Data Board approved said purchase on December 12, 2018. Multiple quotes were received: SHI - \$1,193.00; CDW-G - \$1,268.22. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 18-12-1627

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from SHI and authorize the Auditor/IT Department to purchase a Liebert 1500W uninterruptable power supply (UPS) for use in the server room at the Safety Building to continue power protection for the server and data systems at the Safety Building. The existing Dell UPS has batteries that need replaced, however, due to the age of the UPS (7-8 years old), batteries are no longer available for purchase. The cost shall not exceed \$1,122.00 and will be paid from Fund 309-002, Project C0002. Data Board approved said purchase on December 12, 2018. Multiple quotes were received: MNJ Technologies - \$1,265.00; CDW-G - \$1,325.99. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1628

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from TRIAD Governmental Systems, Inc. (TRIAD GSI), Xenia, Ohio and authorize the Board of Elections to purchase a Questions & Issues Module. The module will:

- Track what Questions/Issues are due to be on the ballot based on their expiration year and can create letters and/or mailing labels for entity reminders.
- Digitally scan, convert and store the images of all the pages of a Questions/Issue filing for later viewing and/or printing (resolutions, auditor approval, maps and petitions).
- Group all the Question/Issue filings from each Question/Issue together for easy examination.
- Track what required filings are expected for each Question/Issue and create letters and/or mailing labels that can be sent to entities for filings that have not been submitted or need to be submitted.
- View and/or print any or all of the pages of any selected Question/Issue filing from any workstation.
- Perform an extended search of Issues based on nearly any data that is entered.
- Track Question/Issue contact information.
- Create ballot layouts from templates.
- Export ballot layout rtf/text files for use with Tabulation Software.

The cost shall not exceed \$4,000.00 and will be paid from Fund 01-022. No other quotes were sought as this is a sole source purchase. The Miami County Board of Elections approved said purchase on November 26, 2018. Data Board approved said purchase on December 12, 2018. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1629

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from MNJ Technologies, Buffalo Grove, IL and authorize the Board of Elections to purchase three (3) HP ProDesk 400 G5 Computers and three (3) Planar 22" LED LCD Monitors. The cost shall not exceed \$2,319.75 and will be paid from Fund 01-022. Data Board approved said purchase on December 12, 2018. Multiple quotes were received: CDW-G- \$2,432.94; SHI- \$2,385.00. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1630

Mr. Simmons moved and Mr. Evans seconded the motion to amend Resolution No. 18-11-1531 dated November 27, 2018 and approve the revised price of \$4,285.00 (increase of \$188.20) for the purchase of four (4) HP Business Desktop ProDesk 400 G5 Computers, four (4) Planar 22" Edge LED LCD Monitors and four (4) Microsoft Office 2019 Standard Licenses for Common Pleas Court, which will be paid from Fund 001-181. The amended amount is needed due to recent tariff increases that occurred after the Data Board and Commissioner's approval. Data Board approved the revised cost on December 12, 2018. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1631

Mr. Evans moved and Mr. Simmons seconded the motion to authorize the Miami County Engineer to develop and administer permits (installation and placement of public utilities within the dedicated public right-of-ways of all county maintained highways, digging and excavating on or along a county maintained highway, placement of private driveway approaches to a county maintained highway, and oversized and overweight vehicles using county maintained highways) for the calendar year of 2019 and to keep said permits with the permanent road records of Miami County, Ohio. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1632

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from MNJ Technologies and authorize the Recorder's Office to purchase two (2) HP Business Desktop ProDesk 600 G4 Desktop Computers, seven (7) HP Business Desktop ProDesk 400 G5 Desktop Computers, two (2) Microsoft Office 2019 Standard Licenses, seven (7) Microsoft Windows 10 Professional Upgrade Licenses, six (6) Tripp Lite 6in DisplayPort to VGA Adapter Active Converters, two (2) Planar PLL2410W 24" Edge LED LCD Monitors and one (1) Planar PLN22770W 27" LED LCD Monitor. The total cost shall not exceed \$8,384.50 and will be paid from Fund 163. The Microfilm Board approved the purchase of two (2) computers which will be used in the Microfilm Department on December 14, 2018. Data Board approved said purchase on December 12, 2018. Multiple quotes were received: CDW-G: \$8,495.16; Shi: \$8,547.00. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1633

Mr. Evans moved and Mr. Simmons seconded the motion to accept the attached quote from SHI and authorize the Communication Center to purchase one (1) HP EliteBook x360 1030 G2 Notebook, one (1) HP Elite 90W Thunderbolt 3 Dock, one (1) MS Office 2016 Standard License and one (1) HP Care Pack Hardware Support (3-year), as requested by Jeff Busch, Communication Center Director. Said laptop will replace the laptop used by the Administrative Assistant/CALEA Accreditation Manager. The cost shall not exceed \$2,334.00 and will be paid from Fund 109. Data Board approved said purchase on October 10, 2018 and revised their approval on December 12, 2018. The Miami County Communication Center Board of Directors approved said purchase on October 10, 2018 and revised their approval on November 28, 2018. Multiple quotes were received: CDW-G - \$2,588.61; MNJ - \$2,373.00. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1634

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign the attached Housing Revolving Loan Fund Administration Agreement with the State of Ohio, Development Services Agency, as requested by the Department of Development. Said Agreement is effective for a three-year period, beginning January 1, 2019. The State of Ohio, Development Services Agency, has awarded CDBG and HOME funds to the Board of Miami County Commissioners for the financing of eligible activities that may generate Program Income and requires CDBG and HOME grantees to enter into a Housing Revolving Loan Fund Administration Agreement. The Board of Miami County Commissioners has generated Program Income through its CDBG and HOME funded Community Housing Impact and Preservation Program (CHIP) activities and has maintained an accounting of its Program Income. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1635

Mr. Evans moved and Mr. Simmons seconded the motion to adopt the attached revised position description entitled: "HVAC & Controls Technician", which used to be entitled "HVAC & Controls Supervisor", under the Facilities and Operations Department. Further authorize and sign the attached Employee Requisition to fill the vacant position of HVAC & Controls Technician at a pay rate of \$16.52 - \$23.12 per hour, DOQ. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1636

Mr. Simmons moved and Mr. Evans seconded the motion to authorize and sign an Employee Requisition to fill the vacant full-time position of Eligibility Referral Specialist I at the Department of Job and Family Services, at a pay rate of \$14.27 per hour. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1637

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign an Employee Requisition to fill the vacant full-time position of Eligibility Referral Specialist I at the Department of Job and Family Services, at a pay rate of \$14.27 per hour. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1638

Mr. Simmons moved and Mr. Evans seconded the motion to accept the attached quote from Waibel Energy Systems, Vandalia, Ohio and authorize said company to replace the chiller pipes and associate valves from the chiller wall entry to the air handler system along with the insulation around the pipes at the Department of Job and Family Services. The cost shall not exceed \$24,633 and will be paid from Fund 106. Multiple quotes were received: MSD, Dayton, Ohio - \$24,729; Rieck Services, Dayton, Ohio - \$32,650. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1639

Mr. Evans moved and Mr. Simmons seconded the motion to award the Installation of Product Wells 8A and 9A at the Miami County Incinerator Site (Design-Build Project) to Danis Builders, LLC of Miamisburg, Ohio, in accordance with the recommendation of the evaluation committee, with a guaranteed maximum price of \$250,592.00. Further execute and sign the attached Design-Builders Agreement with Danis Builders, LLC of Miamisburg, Ohio. The execution and signing of said contract and delivery of the same to Danis Builders, LLC of Miamisburg, Ohio shall serve as a Notice to Proceed for said Project. Cost will be paid from Fund 124. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1640

Mr. Simmons moved and Mr. Evans seconded the motion to acknowledge receipt of a CY 2019 Urban Transit Program (ODOT) award in the amount of \$40,855, on behalf of the Miami County Transit Department, and further authorize the President of the Board, John W. O'Brien, to electronically sign the CY 2019 Urban Transit Program (ODOT) Grant Contract. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1641

Mr. Evans moved and Mr. Simmons seconded the motion to authorize and sign the attached *Participation Agreement Regarding Energy Purchasing Programs of the CCAO Service Corporation* (including Exhibit A – Natural Gas Purchasing Program and Exhibit B – Electricity Purchasing Program), with CCAO Service Corporation (CCAOSC) and CCAOSC Energy Solutions, a subsidiary of Palmer Energy Company, Inc., for the provision of participating in a joint purchasing program under the authority of the Revised Code Section 9.48 to secure competitively priced energy supplies (natural gas and electricity) through various energy purchasing programs. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1642 Travel Training

Mr. Simmons moved and Mr. Evans seconded the motion to approve the travel training as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1643 Then and Now Certificates

Mr. Evans moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1644 Reduction of Appropriations

Mr. Simmons moved and Mr. Evans seconded the motion to approve the reduction of appropriations as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1645 through 18-12-1648 Transfers

Mr. Evans moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 18-12-1649 Signatures Only:

Payroll Change(s)

Termination(s)

Hardy Replat – Unincorporated Village of Brandt, Bethel Township, Section 14, Town 2, Range 9, Southeast Quarter, Miami County

Mr. Simmons moved and Mr. Evans seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1650 Zoning Hearing – Roger Mumpower

Mr. Evans moved and Mr. Simmons seconded the motion to approve Zoning Amendment #1762-09-18 filed by Roger Mumpower, 1587 Lytle Road, Troy, OH 45373 requesting permission to rezone a 6.175 acres from A-2, General Agriculture to A-1, Domestic Agriculture; 7.07 acres from A-1, Domestic Agriculture to A-2, General Agriculture; and 2.33 acres from A-1, Domestic Agriculture to I-1, Light Industrial for the following tracts of land being a total of 32.382 acres located at 1527, 1587 and 1629 Lytle Road, Troy, Ohio, Section 17, Town 5, Range 6 of Concord Township. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1651 Zoning Hearing – Keith Fisher

Mr. Simmons moved and Mr. Evans seconded the motion to approve Zoning Amendment #1763-09-18 filed by Keith Fisher, 8755 Lauver Road, Pleasant Hill, OH 45359, requesting permission to rezone a 10.89 acre tract from A-2, General Agriculture to A-1, Domestic Agriculture, for the Following tract of land: being a 10.89 acre tract located at 8755 Lauver Road, Pleasant Hill, Ohio, Section 18, Town 7, Range 5 of Newton Township. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; O'Brien, Yea.

RESOLUTION NO. 18-12-1652 Zoning Hearing – Up North Construction

Mr. Evans moved and Mr. Simmons seconded the motion to approve Zoning Amendment #1764-09-18 filed by Up North Construction LTD, 5246 County Road 25A, Tipp City, OH 45371 requesting permission to rezone a 4.397 acres from A-2, General Agriculture to B-3, Neighborhood Business and 15.652 acres from A-2, General Agriculture to R-1C, Single Family Residential, for the following tract of land: being a 19.43 acre tract located at 5510 S. County Road 25A, Tipp City, Ohio, Section 21, Town 4, Range 6 of Monroe Township. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1653 Zoning Hearing – David Neal

Mr. Simmons moved and Mr. Evans seconded the motion to approve Zoning Amendment #1765-09-18 filed by David Neal, 2270 Eldean Road, Troy, OH 45373, requesting permission to rezone a 3.0 acre tract from A-2, General Agriculture to R-1AAA, Single Family Residential, for the following tract of land: being a 40.323 acre tract located at 2270 Eldean Road, Troy, Ohio, Section 7, Town 5, Range 6 of Concord Township. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1654 Zoning Hearing – Third World Missions by Keystone Homes
Mr. Evans moved and Mr. Simmons seconded the motion to approve Zoning Amendment #1766-10-18 filed by Third World Missions by Keystone Homes, 2464 Peters Road, Troy, Oh 45373, requesting permission to rezone a 2.5 acres from A-2, General Agriculture to B-3, Neighborhood Business, for the following tract of land: being a 21.567 acre tract located at 2464 Peters Road, Troy, Ohio, Section 5, Town 4, Range 6 of Concord Township. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; O'Brien, Yea.

RESOLUTION NO. 18-12-1655 Zoning Hearing – Richard Cox

Mr. Simmons moved and Mr. Evans seconded the motion to approve Zoning Amendment #1767-10-18 filed by Richard Cox, 4400 Washington Road, Piqua, OH 45356, requesting permission to rezone a 1.01 acre tract from A-2, General Agriculture to R-1AAA, Single Family Residential, for the following tract of land: being a 40.0 acre tract located at 4400 Washington Road, Piqua, Ohio, Section 36, Town 8, Range 5 of Washington Township. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 18-12-1656 Zoning Hearing – Jill Smedley

Mr. Evans moved and Mr. Simmons seconded the motion to approve Zoning Amendment #1768-10-18 filed by Jill Smedley, 6287 Wheelock Road, West Milton, OH 45383, requesting permission to rezone a 3.9 acre tract from A-2, General Agriculture to R-1AAA, Single Family Residential, for the following tract of land: being a 15.021 acre tract located at 6287 Wheelock Road, West Milton, Ohio, Section 26, Town 6, Range 5 of Union Township. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 18-12-1657 Zoning Hearing – Shane Mcmillan

Mr. Simmons moved and Mr. Evans seconded the motion to approve Zoning Amendment #1769-10-18 filed by Shane Mcmillan, 3685 Fenner Road, Troy, OH 45373, requesting permission to rezone a 4.0 acre tract from I-2, Heavy Industrial to R-1AAA, Single Family Residential, for the following tract of land: being a 4.0 acre tract located at 3685 Fenner Road, Troy, Ohio, Section 25, Town 7, Range 5 of Concord Township. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; O'Brien, Yea.

RESOLUTION NO. 18-12-1658 Zoning Hearing – Rene Wackler

Mr. Evans moved and Mr. Simmons seconded the motion to approve Zoning Amendment #1770-10-18 filed by Rene Wackler, 6765 Myers Road, Covington, OH 45318, requesting permission to rezone a 2.1 acre tract from A-2, General Agriculture to R-1AAA, Single Family Residential, for the following tract of land: being an 83.21 acre tract located at 6765 Myers Road, Covington, Ohio, Section 4, Town 7, Range 5 of Newton Township. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 9:43 a.m. on this 18th day of December 2018.

Respectfully submitted:
Leigh M. Williams, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.