

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, AUGUST 24, 2017  
1:30 P.M.**

**Saved as digital recording: CGS08-24-17**

John F. Evans, President Present  
John W. O'Brien, Vice President, Present  
Gregory A. Simmons, Member, Present

Appointments

1:30 p.m.      General Business

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the August 22, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-08-1131

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-08-1132

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign Change Order #2 to the contract with Tom's Construction, for the "Village of Potsdam Storm Sewer Improvements Project", to change the date of Final Completion to August 25, 2017, as recommended by staff from the Miami County Department of Development, Village of Potsdam, and the Project Engineer. The contract amount for this project is not affected by this change order and remains \$258,371. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-08-1133

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the resignation of Lois Melton, Clerical Specialist 3 at the Department of Job and Family Services, effective September 1, 2017. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea;

RESOLUTION NO. 17-08-1134

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign an Employee Requisition to fill the upcoming vacant position of full-time Clerical Specialist 3 at the Department of Job and Family Services, at a pay rate of \$12.61 per hour. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-08-1135

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the resignation of Katelyn Diehl, Eligibility Referral Specialist I at the Department of Job and Family Services, effective September 1, 2017. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-08-1136

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign the Employee Requisition to fill the upcoming vacant full-time position of Eligibility Referral Specialist 1, at the Department of Job and Family Services, at a pay rate of \$14.20 per hour. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-08-1137

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the resignation of Terry LeMaster, Water/Wastewater Technician 2 for the Sanitary Engineering Department, effective September 4, 2017. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-08-1138

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize submission of the attached Miami County Foundation grant application requesting \$3,000 in funding to be used to purchase three (3) automated external defibrillators (AED) units, cabinets and signage, to be placed in the Safety Building (First Floor), in the Courthouse (First Floor) and in the Hobart Center for County Government (First Floor). These are high priority locations/common areas with heavy traffic. The estimated cost of the three (3) AED units, cabinets and signage is \$5,250. If funded, the Facilities and Operations Department (001-060) will fund the remaining balance of the cost of the purchase. The Board voted as follows upon roll call: Mr. Evans Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-08-1139

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the form and amount of the public official bond (\$50,000) for James R. Stubbs, Miami County Treasurer, as well as accept his oath of office, as attached to said bond, and further approve the bonding company, being The Cincinnati Insurance Company, Fairfield, Ohio, in accordance with Sections 3.22, 3.23, 317.02 ORC, and Section 7 of Article XV, Ohio Constitution. The Clerk shall certify a copy of this resolution to the Miami County Treasurer and the Miami County Auditor. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-08-1140 Travel Training

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-08-1141 Then and Now Certificates

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-08-1142 through 17-08-1143 Transfers

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-08-1144 Signatures Only:

State of Ohio Office of Community Development Request for Payment and Status  
of Funds Request – Draw Number 266 – Department of Development  
Payroll Change(s) - JFS

Contractor's Application for Payment No. 2 – Village of Potsdam Sewer Improvements  
Project – Department of Development

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 1:47 p.m. on this 24<sup>th</sup> day of August 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

*Full minutes of the proceedings from this meeting have been digitally recorded.*