

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, FEBRUARY 28, 2017  
9:00 A.M.**

**Saved as digital recording: CGS02-28-17**

John F. Evans, President Present  
John W. O'Brien, Vice President, Present  
Gregory A. Simmons, Member, Present

Appointments

9:00 a.m.      General Business  
9:05 a.m.      Bid Opening – County Road 25A Resurfacing Project (Troy to Piqua) –  
                    Engineer's Office  
9:15 a.m.      Diana Thompson – Miami County Visitors and Convention Bureau  
9:30 a.m.      Sheriff Duchak  
9:50 a.m.      Executive Session – Personnel/Appointment of Staff

General Business

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the minutes of the February 23, 2017 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. O'Brien Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

**RESOLUTION NO. 17-02-260**

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-02-261

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign the attached Justice AV Solutions (JAVS) Assurance 365 Agreement with JAVS, Louisville, KY for the provision of equipment, service and preventative maintenance for the 13 audio video recording systems located in the Safety Building and Courthouse, as well as provides coverage for the video conferencing equipment in the Jail and Incarceration Facility. This Agreement is a complete coverage plan that includes everything installed by JAVS – recorders, cabling, cameras, monitors, software, labor and trip charges. It also includes a guaranteed replacement of the recorder pcs in this time period at no cost. The term of this Agreement is five (5) years. The cost is \$64,462.08 annually and will be paid from Fund 001-011. Common Pleas Court will be internally billed \$23,894.04 annually, Juvenile Court will be internally billed \$12,695.40 annually and Municipal Court will be internally billed \$20,772.36 annually. Data Board approved said purchase on January 25, 2017. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-02-262

Mr. Simmons moved and Mr. O'Brien seconded the motion to authorize the President of the Board to sign an amendment to Juvenile Court's 2017 SUBSIDY/RECLAIM Grant, reflecting a \$9,143.06 increase. Said Amendment would allow all probation staff to attend training; would provide for renovations to the Piqua office to provide more programming for the youth; would provide for the purchase of ten (10) new computers, five (5) Surface Pros, and equipment for the Piqua office; and would allow for an increased restitution hourly rate and programming change to add a therapist. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-02-263

Mr. O'Brien moved and Mr. Simmons seconded the motion to acknowledge submission of a 2016-2017 VOCA/SVAA grant application to the State of Ohio Attorney General's Office, online, as well as the subsequent award (after the fact), and further authorize a local grant match as follows: \$315,676.49 (\$231,391.29 VOCA, \$18,844.80 SVAA & \$65,440.40 Local Match). The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-02-264

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the attached quote from MNJ Technologies and authorize the Sheriff's Office to purchase four (4) HP ProDesk 600 G2 computers, four (4) HP 21.5" LED LCD monitors, four (4) HP sound bar speakers, and four (4) Microsoft Office Standard 2016 Licenses, total cost not to exceed \$5,094.76, which will be paid from Fund 001-231. Data Board approved said purchase on February 22, 2017. Multiple quotes were received: SHI - \$5,219.84; GovConnection - \$5,339.96. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-02-265

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign a contract with the Village of Bradford and the Miami County Sheriff for the purpose of police protection to the Village of Bradford during 2017. The Sheriff agrees to provide 8 ½ hours a day of police protection, seven (7) days per week to the Village of Bradford. The cost is \$6,773.30 for the month of January 2017 and \$6,942.63 per month for the remainder of 2017, which is a 2.5% increase from the previous year. The Village of Bradford further agrees to reimburse the County for all fuel not to exceed \$7,500.00 per year. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans Yea.

RESOLUTION NO. 17-02-266

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve and sign the Loan Agreement respecting PY 2015 CHIP Rental Home Repair Project loan funding for the following rental property:

Rental Property Address: 206 Broadway Street, Piqua, OH 45356

Property Owners: Sullenberger Rentals, LLC

Loan Terms: \$10,500 (Housing Revolving Loan Fund-Program Income) to be distributed between a \$5,250 deferred loan (50% declining each year) and a \$5,250 direct loan to be repaid at 4.25% interest over a two (2) year period

The Agreement sets forth the regulations the landlord must follow in order to receive the requested funding. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-02-267

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve and sign the Loan Agreement respecting PY 2015 CHIP Rental Home Repair Project loan funding for the following rental property:

Rental Property Address: 339 Ellerman Street, Piqua, OH. 45356

Property Owners: Sullenberger Rentals, LLC

Loan Terms: \$3,500 (Housing Revolving Loan Fund-Program Income) to be distributed between a \$1,750 deferred loan (50% declining each year) and a \$1,750 direct loan to be repaid at 4.25% interest over a two (2) year period

The Agreement sets forth the regulations the landlord must follow in order to receive the requested funding. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-02-268

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve and sign the Loan Agreement respecting PY 2015 CHIP Rental Home Repair Project loan funding for the following rental property:

Rental Property Address: 311 Manning Street, Piqua, OH. 45356

Property Owners: Sullenberger Rentals, LLC

Loan Terms: \$10,500 (Housing Revolving Loan Fund-Program Income) to be distributed between a \$5,250 deferred loan (50% declining each year) and a \$5,250 direct loan to be repaid at 4.25% interest over a two (2) year period. The Agreement sets forth the regulations the landlord must follow in order to receive the requested funding. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-02-269

Mr. O'Brien moved and Mr. Simmons seconded the motion to authorize and sign an Employee Requisition to fill the vacant full- time position of WIOA Information Services Clerk/Unit Support Worker 2 at a pay rate of \$12.01 per hour. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO 17-02-270

Mr. Simmons moved and Mr. O'Brien seconded the motion to accept the attached quote from Neopost (Office Name being IMS of Dayton), under State Term Schedule Number RS901914, Index Number GPC016, and authorize the Department of Job and Family Services to purchase one (1) Neopost IN700 mailing system with auto feeder, moistener and 10lb. scale, along with annual maintenance and meter rental. Said mail machine will replace their current machine which was purchased in 2005 and is in bad repair and parts are becoming obsolete. After a cost analysis was completed by the Department of Job and Family Services, it was determined that it is more cost effective to purchase the mail machine versus leasing a machine. The cost is as follows:

Neopost IN700 mailing system with 10lb. scale	\$6,880.00
Maintenance	\$550.00 for the first year with an increase of 0-10% thereafter
Meter Rental	\$900.00 annually from 3/7/2017 to 3/6/2020 with an increase of 5-10% after 36 mos.

The costs will be paid from Fund 106. Further sign the attached Agreement for Purchase and Meter Rental Agreement with said company. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-02-271

Mr. O'Brien moved and Mr. Simmons seconded the motion to appoint the following individuals to the Miami County Housing Advisory Committee, to annually evaluate future CHIP applications/requirements from the state and local housing needs:

Name, Organization/Sector

Gregory A Simmons, Miami County Commissioner/ Local Government Staff

Timothy Glisson, Miami County Department of Development/Community Development Staff

Nikki Reese, City of Piqua, Community Development Staff/Local Government Staff

Jack Baird, Miami County Community Action Council and Community Housing  
Inc./Community Action Agency and Public Housing Authority

Thom Grim, Miami County Recovery Council/Substance Abuse Counseling Agency

Mike Bessler, Miami County Recovery Council

Phil Sullenberger, Miami County Landlord/Landlord Association or Local Landlord

Teresa Brubaker, Jobs & Family Services Agency

Barbara LeFevre, Troy Concern

William Horstman, Miami County Habitat for Humanity

Evelyn Axt, Area Agency on Aging, PSA 2

Jessica Knupp, Riverside of Miami County/DD Organization

Barbara Holman, Family Abuse Shelter of Miami County/Domestic Violence Shelter/Homeless  
Shelter Agency/ Local Continuum of Care Representative

Therese Tyson, Miami County Health Department/Local Health Department

Chris Boeke, City of Piqua /Local Health Department

Matt Spring, City of Tipp City/Local Government Staff

Jim Dando, City of Troy/Local Government Staff

Dorothy Crusoe, Mental Health and Addictions

Brad Vath, City of Tipp City/Local Government Staff

The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans,  
Yea.

RESOLUTIONNO. 17-02-272 Travel Training

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the travel training requests as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-02-273 Then and Now Certificates

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 17-02-274 through16-02-276 Transfers

Mr. Simmons moved and Mr. O'Brien seconded the motion to approve the transfers as requested. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

RESOLUTION NO. 17-02-277 Signatures Only:

Payroll Changes - JFS

Mr. O'Brien moved and Mr. Simmons seconded the motion to approve the signatures only as requested. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Evans, Yea; Mr. O'Brien, Yea.

RESOLUTION NO. 17-02-278 Bid Opening – County Road 25A Resurfacing Project (Troy to Piqua) – Engineer's Office

**BIDS OPENED AND AWARD DEFERRED**

RESOLUTION NO. 17-02-279 Executive Session – Personnel/Appointment of Staff

Mr. Simmons moved and Mr. O'Brien seconded the motion to enter into Executive Session at 10:05 a.m. for the purpose of Personnel/Appointment of Staff. The Board voted as follows upon roll call: Mr. Evans, Yea; Mr. O'Brien, Yea; Mr. Simmons, Yea.

Mr. O'Brien moved and Mr. Simmons seconded the motion to adjourn from Executive Session 10:51 a.m. The Board voted as follows upon roll call: Mr. O'Brien, Yea; Mr. Simmons, Yea; Mr. Evans, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 10:51 a.m. on this 28<sup>th</sup> day of February 2017.

Respectfully submitted:

Leigh M. Williams, Clerk/Commissioners' Administrator

*Full minutes of the proceedings from this meeting have been digitally recorded.*