

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
TUESDAY, OCTOBER 5, 2021  
9:00 A. M.**

**Saved as digital recording:CGS10-05-2021**

Gregory A. Simmons, President, Present  
Ted S. Mercer, Vice President, Present  
Wade H. Westfall, Member, Present

Appointments

9:00 a.m.      General Session  
9:10 a.m.      Joel Smith – EMA  
9:20 a.m.      Executive Session - Personnel/Employee Benefits

General Business

Welcome and Pledge of Allegiance

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the minutes of the September 30, 2021 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

**RESOLUTION NO. 21-10-1342**

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

**RESOLUTION NO. 21-10-1343**

Mr. Mercer moved and Mr. Westfall seconded the motion to award the bid, execute the contract and issue the notice to proceed for the Ziegler Road Bridge No. 00.57 Replacement Project, to Durst Brothers Excavating, Inc. of Tipp City, Ohio in the amount of \$272,437.81, as recommended by the Miami County Engineer pursuant to Resolution No. 21-09-1204. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-10-1344

Mr. Westfall moved and Mr. Mercer seconded the motion to release the sum of \$170,457.10 (Seventh Release) from the Escrow Agreement with the 3-GEN-D, LLC for the construction of Emerson Crossing Subdivision, Section 1, as requested by the County Engineer. This release is a partial reduction of the referenced Escrow Agreement and does not constitute final acceptance of the constructed facilities or cancelation of the Escrow Agreement. Further authorize the Clerk of the Board to notify Greenville National Bank, 846 W. Main Street, Troy, Ohio 45373 to issue a warrant in the sum of \$170,457.10 to Balsbaugh Excavating, 5405 Phillipsburg Union Road, Englewood, Ohio 45322 for the constructed facilities. A balance of \$561,629.67 shall remain in said Escrow Agreement for completion of the guaranteed improvements. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-10-1345

Mr. Mercer moved and Mr. Westfall seconded the motion to amend Resolution No. 21-08-1083 dated August 17, 2021, which authorized Shawn Ray of the Operations and Facilities Department to attend a Security Locksmith Training Course on September 10 - 19, 2021 in Orlando, Florida and authorize the additional cost of \$100.00 for Meals, which was not included in the original request. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-10-1346

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign the attached *Contract for LexisNexis Digital Library E-Books* (through Consortium of Ohio County Law Libraries COCLL), an online digital library platform, including a free Library World link to the Miami County website, as requested by the Miami County Law Library Director. This is a free service provided from LexisNexis through the library consortium (COCLL) beginning January 1, 2022 with a three year contract. The Law Library Board approved said purchase on September 29, 2021. Data Board approved said purchase on September 7, 2021. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-10-1347

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the Recorder's proposal to collect and pay into a fund for equipment needs, \$4.00 from every document received or filed in 2022 be placed in the county treasury and credited to the Recorder's Technology Fund (Fund 163) to be used to provide for the continued service, maintenance and support of the Recorder's land records software systems (and related services), for the acquisition, service and maintenance of hardware, software and equipment in the Recorder's Office and Microfilm Department and the future technology needs of the Recorder's Office. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-10-1348

Mr. Westfall moved and Mr. Mercer seconded the motion to accept the attached quote from Final Touch Cleaning Services of Vandalia, Ohio and authorize said company to perform cleaning services at the Sanitary Engineering Administration Building and Transfer Station, as requested by the Sanitary Engineering Department. The scope of work is as follows: furnish all labor and cleaning supplies to clean the offices/restrooms outside of standard business hours according to the attached schedule, at a cost not to exceed \$2,150.00 per month, to be paid from Funds 434, 436 and 437. Multiple quotes were received: Final Touch Cleaning Services, Vandalia, Ohio - \$2,150.00 per month; First Systems, Inc., Troy, Ohio - \$2,250.00 per month; Pink Power Cleaning, Troy, Ohio - \$2,731.67 per month. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-10-1349

Mr. Mercer moved and Mr. Westfall seconded the motion to accept the attached quote from Bruns General Contracting of Tipp City, Ohio and authorize said company to remove the existing Transfer Station asphalt exit drive and install new Class-C concrete according to the attached specifications, as requested by the Sanitary Engineering Department. The current exit drive has deteriorated over time from high traffic volumes. Cost shall not to exceed \$18,483.00, to be paid from Fund 437. Multiple quotes were received: Bruns General Contracting, Tipp City, Ohio- \$18,483.00; Milcon Commercial Concrete, Inc., Troy, Ohio- \$22,450.00; Dalton Concrete Construction, Inc., Troy, Ohio- \$31,625.00. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-10-1350

Mr. Westfall moved and Mr. Mercer seconded the motion to accept the attached quote from Fincel Door Company of Piqua, Ohio and authorize said company to install five (5) new overhead garage doors and associated hardware, five (5) overhead trolleys and fourteen (14) remotes, at a cost not to exceed \$19,146.00, to be paid from Funds 434 and 436, as requested by the Sanitary Engineering Department. The garage was constructed in 1998 and all five (5) overhead garage doors have met the end of their useful life and are in need of replacement. Multiple quotes were received: Fincel Door Company, Piqua, Ohio- \$19,146.00; Dayton Door Sales, Troy, Ohio- \$29,830.00; and Highfield Door Sales, Kettering, Ohio- \$29,925.00. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-10-1351

Mr. Mercer moved and Mr. Westfall seconded the motion to accept the below mentioned permanent easements for the construction of the South County Road 25A Waterline Loop Project, costs to be paid from Fund 436. Several permanent easements are required for the construction of the South County Road 25A Waterline Loop Project and the following property owners have agreed to grant the permanent easement as described and have signed the attached Easement Agreements:

Sharon S. Castle, private property owner of 1964 South County Road 25A, Troy, Ohio- Miami County Parcel No. C06-081800 has granted an easement in consideration of \$180.00

Robert E. & Kerry H. Conard, private property owners of 2100 South County Road 25A, Troy, Ohio- Miami County Parcel No. C06-015700 has granted two (2) easements in consideration of \$6,950.00 and \$30.00

Laura J. & Dustin L. Griffieth, private property owners of 2050 South County Road 25A, Troy, Ohio- Miami County Parcel No. C06-015800 has granted an easement in consideration of \$1,600.00

Miami County Board of County Commissioners, property owner of a parcel located on South County Road 25A, Troy, Ohio- Miami County Parcel No. C06-250055 has granted an easement as a benefitting party

Barbara Patton, private property owner of 2010 South County Road 25A, Troy, Ohio- Miami County Parcel No. C06-015900 has granted an easement in consideration of \$740.00

WACO Historical Society, Inc., 1865 South County Road 25A, Troy, Ohio- Miami County Parcel No. D08-250400 has granted two (2) easements in consideration of \$6,670.00 and \$2,370.00; and

The Sanitary Engineering Department has reviewed the attached easements and recommends the Board accept said easements. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-10-1352

Mr. Westfall moved and Mr. Mercer seconded the motion to set the date of Tuesday, October 26, 2021 at 9:20 a.m. in the Commissioner's Hearing Room to hear the request for change in zoning for the following:

Jill Smedley, Union Township

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-10-1353

Mr. Mercer moved and Mr. Westfall seconded the motion to authorize flu inoculations for all Miami County employees and their spouses, through Miami County Public Health. Miami County Public Health will be offering their services at the Health Department per the following schedule:

10/15/2021, 7am – 2pm, Walk-in

10/16/2021 - 10/29/2021, by Appointment Only

Employees are to sign up for flu inoculations (walk-in clinic) through the Miami County Human Resource Department (HR) so HR can divide employees and spouses into groups. To schedule an appointment after October 15, 2021, employees may call Brenda at 937-573-3518 or Lisa at 937-573-3520. All employees and their spouses must show a photo ID at the time of their flu inoculation. The Health Department will offer the COVID vaccines as well, to be submitted through employee's health insurance plans. The pricing for the vaccinations are as follows and will be paid from Fund 691:

Flu shot for individuals under 65 years of age \$18.50

Flu shot (high dose) for individuals 65 years of age and older \$56.50

(Flu mist will not be offered this year)

The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-10-1354

Mr. Westfall moved and Mr. Mercer seconded the motion to close all County Offices falling under the jurisdiction of the Commissioners on Friday, November 26, 2021, except those required to remain open to assure public safety, in honor of our employees and their families during the Thanksgiving holiday. Further, the Board encourages all other Miami County Elected Officials to adopt this resolution by closing their respective offices on Friday, November 26, 2021. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-10-1355 Travel Training

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the travel training as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-10-1356 Then and Now Certificates

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-10-1357 through 21-10-1358 Transfers

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-10-1359 through 21-10-1360 Additional Appropriations

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-10-1361 Signatures Only:

Mylar(s): Plat of Lot 52; Replats of Lots 42 & 43; Replats of Lots 53 & 54

Free/Stine Group Reconstruction Limited Tax General Obligation Bond

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-10-1362 Executive Session – Personnel/Employee Benefits

Mr. Westfall moved and Mr. Mercer seconded the motion to enter into Executive Session at 9:28 a.m. for the purpose of Personnel/Employee Benefits. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to adjourn Executive Session at 10:03 a.m. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 10:03 a.m. on this 5th day of October, 2021.

Respectfully submitted:  
Janelle S. Barga, Clerk

*Full minutes of the proceedings from this meeting have been digitally recorded.*