

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, JUNE 10, 2021
1:30 P. M.**

Saved as digital recording: CGS06-10-2021

Gregory A. Simmons, President, Present
Ted S. Mercer, Vice President, Present
Wade H. Westfall, Member, Present

Appointments

9:00 a.m. Teresa Brubaker – Department of Job & Family Services
9:20 a.m. Joel Smith – EMA
9:40 a.m. Jim Wilson – Operations and Facilities
9:50 a.m. Alisha Barton and Amanda Bennett – Ohio State Extension Office
1:30 p.m. General Session
1:35 p.m. Bid Opening – 2021 Asphalt Concrete Resurfacing Program – Engineer's Office
1:40 p.m. Bid Opening – 2021 Center Line and Edge Line Striping and Center Line Layout
Program – Engineer's Office
1:45 p.m. Joel Smith – EMA
2:00 p.m. Liz Sonnanstine – Tipp City Chamber of Commerce

General Business

Welcome and Pledge of Allegiance

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the minutes of the June 8, 2021 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-06-730

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-06-731

Mr. Mercer moved and Mr. Westfall seconded the motion to acknowledge receipt of the Community Corrections Act Application (FY 2022/23) for a Pre-Sentence Investigation grant award in the amount of \$72,000, as submitted by Common Pleas Court, and further sign the attached *Subsidy Grant Agreement for 407 Community-Based Non-Residential Corrections Programs* with the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-06-732

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize the submission of PY 2021 CDBG Community Development Allocation Program and Critical Infrastructure Program applications, by the Department of Development, to the State of Ohio, Development Services Agency, Office of Community Development (OCD). Further commit \$150,000.00 from the proposed PY 2021 CDBG Community Development Allocation Program as matching funds for the proposed CDBG Critical Infrastructure Program application in the Village of Bradford. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-06-733

Mr. Mercer moved and Mr. Westfall seconded the motion to authorize and sign the attached one (1) year contract (June 5, 2021 to June 5, 2022) with SmartBill, Ltd. of Hebron, Ohio for the monthly printing and mailing of water and sewer bills, total cost not to exceed \$30,000.00, to be paid from Funds 434 and 436. The fee structure is as follows:

\$0.0725 per set for bill stock and envelopes;

\$0.095 per record for printing, folding, delivery to mail facility;

\$0.403 per bill for postage (based on 1 oz. standard bill)

The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-06-734

Mr. Westfall moved and Mr. Mercer seconded the motion to acknowledge receipt of the Auditor's Summary Revenue Report and Summary Expenditure Report (electronically) for the month of February 2021. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-06-735

Mr. Mercer moved and Mr. Westfall seconded the motion to accept the resignation of Colleen Tyson, Eligibility Referral Specialist 2 for the Department of Job and Family Services, effective June 18, 2021. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-06-736

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign the following attached Employee Requisition(s):

FT/PT & POSITION TITLE	DEPARTMENT	PAY RANGE	VACANT/DEPARTURE
FT Eligibility Referral Specialist 1	Job & Family Services	\$15.52 - \$23.96	Departure of Colleen Tyson

The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-06-737

Mr. Mercer moved and Mr. Westfall seconded the motion to authorize and sign the following attached Employment Verification(s):

EMPLOYEE NAME	POSITION	DEPARTMENT	START DATE	PAY RATE
Ryan Vest	Transfer Station Operator 1	Sanitary Engineer	06/14/2021	\$18.00 per hour

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-06-738

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize the designation of the Miami County Transit Manager, Sarah A. Baker to access the Federal Transit Administration's Electronic Application/Award Management System also referred to as the Transit Award Management System (TrAMS) and transmit/submit all applications to FTA for Federal assistance (or amendments thereafter), and to execute all awards to FTA assistance on behalf of the Board of Miami County Commissioners. Further authorize Miami County Transit Specialist, Jade A. Downey, to be added as the user manager 2 to TrAMS. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-06-739

Mr. Mercer moved and Mr. Westfall seconded the motion to appoint Ms. Brandi Lawson of 125 Bridge Street, Suite 200, Piqua, Ohio 45356 to the Miami Metropolitan Housing Authority Board, said term beginning June 10, 2021 and ending January 1, 2026. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-07-740

Mr. Westfall moved and Mr. Mercer seconded the motion to acknowledge corrections officer, Thomas Allen Sedam who was lost suddenly due to illness. He was an outstanding corrections officer. Further authorize, in honor of Thomas A. Sedam, that the Flag be flown at half-mast at the Miami County Courthouse Plaza and at the Incarceration Facility on Saturday, June 12, 2021. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-06-741 through 21-06-742 Transfers

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-06-743 Additional Appropriations

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-06-744 Fund to Fund Transfers

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the Fund to Fund Transfers as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-06-745 Signatures Only:

Payroll Change(s) – Job & Family Services

Investment Management Agreement – Treasurer

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-06-746 Bid Opening – 2021 Asphalt Concrete Resurfacing Program - Engineer

BIDS OPENED AND AWARD DEFERRED

RESOLUTION NO. 21-06-747 Bid Opening – 2021 Center Line and Edge Line Striping and Center Line Layout Program - Engineer

BIDS OPENED AND AWARD DEFERRED

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:07 p.m. on this 10th day of June, 2021.

Respectfully submitted:
Janelle S. Barga, Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.

The Commissioners will attend a 9/11 Committee Meeting today, June 10th at 5:00p.m. at the Hobart Building, 1st floor Conference Room.

In remembrance of Thomas Allen Sedam who passed away on June 4, 2021, the Flag will be at half-mast on the Miami County Courthouse Plaza and at the Incarceration Facility on Saturday, June 12, 2021