

**COMMISSIONERS' MEETING
MINUTES SUMMARY
THURSDAY, APRIL 15, 2021
1:30 P. M.**

Saved as digital recording: CGS04-15-2021

Gregory A. Simmons, President, Present
Ted S. Mercer, Vice President, Present
Wade H. Westfall, Member, Present

Appointments

9:00 a.m. Rich Osgood, Rob England and Dan Suerdieck – Department of Development
9:20 a.m. Matt Gearhardt and Adam Emswiler – Auditor/IT Department
9:40 a.m. Andrea Keller & Salome Hekate – Troy Main Street
1:30 p.m. General Session
1:35 p.m. Bid Opening – Brandt Water Tower Painting and Upgrades Project – Sanitary Engineering
1:40 p.m. Joel Smith – Emergency Management Agency

General Business

Welcome and Pledge of Allegiance

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the agenda with a notice that the Commissioners will place pinwheels on the Courthouse Plaza lawn in recognition of the *Child Abuse Prevention Month* and two (2) additions to Agenda. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the minutes of the April 13, 2021 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-04-440

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-04-441

Mr. Mercer moved and Mr. Westfall seconded the motion to accept the proposal from Candace Goodall Architect, 211 Finsbury Lane, Troy, Ohio and approve the preliminary design package for a proposed multi facility structure at the Miami County Fairgrounds, as requested by the Director of Operations and Facilities, Chris Johnson. The cost shall not exceed \$105.00 per hour, with the expectation that Candace's services will utilize fifty-two (52) billed hours or a maximum of \$5,250.00. Additionally, other expenses could be included in the preliminary design package, such as a preliminary construction estimate at a cost of \$1,500.00 and 3D presentation renderings at a cost of up to \$3,000.00 – a total cost not to exceed \$9,750.00, to be billed on an hourly basis. To be paid from Fund 309, Project C0033. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-04-442

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize the President of the Board to sign the below listed Release of Mortgage and authorize the Miami County Department of Development to forward said release to the Miami County Recorder's Office for recording:

Property Owner: Garold and Barbara Reed
Address: 7580 S. County Road 25A, Tipp City, OH 45371
Loan Amount: \$8,700.00 – Dated: July 5, 2012
Recorded: July 13, 2012 Number 2012-OR-09251

The mortgages now have a zero (\$0.00) principal balance due to the Board of Miami County Commissioners. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-04-443

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the Environmental Review for the FY 2017 - 2022 HUD Five Year Capital Fund Grant Program on behalf of the Miami Metropolitan Housing Authority and further, authorize Commission President Gregory A. Simmons to execute all documents related to the Environmental Review, including the Find of Categorical Exclusion and Subsequent Exemption for the said Capital Fund Grant Program #OH062000001. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-04-444

Mr. Westfall moved and Mr. Mercer seconded the motion to re-appoint Paul Huelskamp, County Engineer, to a three (3) year term on the District 11 Integrating Committee, said term to be effective June 1, 2021 through May 31, 2024. Further re-appoint Britt Havenar as Paul Huelskamp's Alternate on said Committee. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-04-445

Mr. Mercer moved and Mr. Westfall seconded the motion to adopt the attached, revised job description entitled “Human Resource Generalist”, as requested by Human Resource Director, to reflect the changes in the role as a Human Resource Generalist. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-04-446

Mr. Westfall moved and Mr. Mercer seconded the motion to adopt the attached, revised job description entitled “Human Resource Coordinator”, as requested by Human Resource Director, to reflect the changes in the role as a Human Resource Coordinator. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-04-447 Then and Now Certificates

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-04-448 through 21-04-451 Transfers

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-04-452 through 21-04-453 Additional Appropriations

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-04-454 Additional Certifications of Estimated Revenue and Additional Appropriations.

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the additional certifications of estimated revenue and additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-04-455 Signatures Only:

Termination(s)

Payroll Change(s)

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-04-456 (ADDITION)

Mr. Westfall moved and Mr. Mercer seconded the motion to set the date to receive bids for the Courthouse Stone Patch Replacement Project Thursday, May 6, 2021 at 1:35 p.m. in the Commissioner's Meeting Room, Miami County Safety Building, 201 West Main Street, Troy, Ohio and that pursuant to Section 307.86 and 307.87 of the Ohio Revised Code and applicable federal regulations, the attached legal notice is authorized to be published in the Dayton Daily News on the dates of April 19, 2021. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-04-457 (ADDITION)

Mr. Mercer moved and Mr. Westfall seconded the motion to Authorize/Sign Employee Requisition(s)

FT/PT & POSITION TITLE	DEPARTMENT	PAY RANGE	VACANT/DEPARTURE
FT Human Resources Generalist	Commissioners	\$20.77 - \$32.06	Departure/Pamela Patterson
FT Human Resources Coordinator	Commissioners	\$17.96 - \$27.73	Departure/Teresa Gross

The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

BID OPENING – Brandt Water Tower Painting and Upgrades Project
BIDS OPENED AND AWARD DEFERRED

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 2:07 p.m. on this 15th day of April, 2021.

Respectfully submitted:
Janelle S. Barga, Assistant Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.

The Miami County Commissioners will be attending a pin wheel dedication on the Miami County Courthouse Plaza today at 2:30 p.m. in recognition of Child Abuse Prevention Month