

**COMMISSIONERS' MEETING
MINUTES SUMMARY
TUESDAY, MARCH 30, 2021
9:00 A. M.**

Saved as digital recording: CGS03-30-2021

Gregory A. Simmons, President, Present
Ted S. Mercer, Vice President, Present
Wade H. Westfall, Member, Present

Appointments

9:00 a.m. General Session
9:15 a.m. Bid Opening – Four-Sided Precast Concrete Box Culvert Range Line Road
 Bridge No. 6.75 – Engineer Department
9:30 a.m. Executive Session – Imminent Litigation, Disciplinary/Termination, and
 Preliminary Investigation of an Employee

General Business

Welcome and Pledge of Allegiance

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the minutes of the March 25, 2021 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-377

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-378

Mr. Mercer moved and Mr. Westfall seconded the motion to accept the quote (attached) from Henschen and Associates, Inc., Bowling Green, Ohio (Juvenile/Probate Court's database and web vendor), and authorize said company to provide services to migrate the DjVu images to PDF format for Juvenile and Probate Court, as requested by Juvenile/Probate Court:

PDF by DjVu Software (2 sessions @ \$500.00 ea.)	\$1,000.00
Local Programing (to accommodate PDF)	\$840.00
Project Management (to monitor the image conversion process) approx. 70 days @ ¼ hour per day and time to move PDF's in place	\$2,730.00
PC Setup (10 PC's provided by County IT)	\$525.00
DjVu to PDF by DjVu Image Migration Total:	\$5,095.00

This conversion is necessary due to Microsoft removing Internet Explorer in their upcoming updates and there is no DjVu viewer available in the Chrome or Edge browser. Costs to be paid from Funds 168 and 169. Data Board approved said purchase/project on March 24, 2021. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-379

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign the attached Service and Maintenance Agreement with Endicott Microfilm, Hamilton, Ohio for service and maintenance of the Kodak Doc Archive Writer 4800 which is used by the Microfilm Department to write and create film. The cost is \$21,450.00 for the period of July 17, 2021 through July 16, 2024 and will be paid from Fund 163. The Microfilm Board approved said services on March 24, 2021. Multiple quotes were sought: Information Management Services, \$21,139.00 and HMB, \$22,300.68. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-380

Mr. Mercer moved and Mr. Westfall seconded the motion to authorize and sign the attached *Memorandum of Understanding Between the Board of Miami County Commissioners, Ohio and Edison State Community College (ESCC) – Veterinary Technology Program*, as requested by the Miami County Animal Shelter. Said MOU seeks to preserve this relationship by defining the relationship between the Vet Tech Program and the Animal Resource Supplier/Owner and the Animal Shelter. This MOU will allow ESCC students to participate in procedures that may include restraint and handling, physical examinations, vaccinations, and collection of skin scrapings and ear debris for laboratory evaluation on dogs and cats. There are no costs associated with this MOU, with automatic yearly renewal, unless a sixty (60) day written termination notice is provided by either party. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-381

Mr. Westfall moved and Mr. Mercer seconded the motion to appoint Seth Angle of 10405 W. Covington-Gettysburg Road, Covington, Ohio 45318 to the Miami County Rural Zoning Commission to fill the unexpired term of Jacob Miller, term to expire June 27, 2022. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-382

Mr. Mercer moved and Mr. Westfall seconded the motion to acknowledge receipt of the Family Abuse Shelter of Miami County, Inc's 2020 Annual Report for Shelters for Victims of Domestic Violence, pursuant to Section 3113.39 O.R.C, which was submitted to the Office of the Board of Miami County Commissioners on March 26, 2021. The Family Abuse Shelter of Miami County, Inc. will submit a copy of their annual audit to the Board of Commissioners, upon completion by their independent accountant, as required under Section 3113.39 O.R.C. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-383 Travel Training

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the travel training as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-384 Then and Now Certificates

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-385 through 21-03-386 Transfers

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-387 Signatures Only:

Payroll Change(s)

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-388 BID OPENING – Four-Sided Precast Concrete Box Culverts for Replacement of Range Line Road Bridge No. 6.75

BIDS OPENED AND AWARD DEFERRED

RESOLUTION NO. 21-03-03-389(ADD) 9:30 a.m. Executive Session – Imminent Litigation, Disciplinary/Termination, and Preliminary Investigation of an Employee

Mr. Westfall moved and Mr. Mercer seconded the motion to enter into Executive Session at 9:30 a.m. for the purpose of discussion of Personnel/Disciplinary. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to adjourn Executive Session at 10:04 a.m. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Absent.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 10:04 a.m. on this 30th day of March, 2021.

Respectfully submitted:
Janelle S. Barga, Assistant Clerk

Full minutes of the proceedings from this meeting have been digitally recorded.