

**COMMISSIONERS' MEETING  
MINUTES SUMMARY  
THURSDAY, MARCH 18, 2021  
1:30 P. M.**

**Saved as digital recording: CGS03-18-2021**

Gregory A. Simmons, President, Present  
Ted S. Mercer, Vice President, Present  
Wade H. Westfall, Member, Present

Appointments

9:00 a.m. Rich Osgood, Rob England and Dan Suerdieck – Department of Development  
9:20 a.m. Matt Gearhardt and Adam Emswiler – Auditor/IT Department  
9:40 a.m. Paul Huelskamp – Sanitary Engineering  
9:50 a.m. Jim Stubbs – Treasurer's Office  
1:30 p.m. General Session  
1:40 p.m. Joel Smith – Emergency Management Agency  
1:45 p.m. Garmann/Miller Architects – Operations and Facilities  
2:15 p.m. Executive Session – Pending Imminent Litigation  
2:20 p.m. Executive Session – Personnel/Dismissal of Staff

General Business

Welcome and Pledge of Allegiance

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the agenda as presented. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the minutes of the March 16, 2021 meeting and dispense with the oral reading. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

**RESOLUTION NO. 21-03-319**

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign bills for all funds as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-320

Mr. Mercer moved and Mr. Westfall seconded the motion to acknowledge receipt of a 2021 Unified Hazard Mitigation Assistance Program Grant award in the amount of \$29,107.71, with the local cost share being \$3,638.46, funding to be used to complete an update to the County Mitigation Plan, as requested by the Miami County Emergency Management Agency. The grant period of performance is January 14, 2021 through January 14, 2023. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-321

Mr. Westfall moved and Mr. Mercer seconded the motion to accept the attached quote from Paradigm Software, LLC of Cockeysville, Maryland and authorize the Sanitary Engineering Department to purchase the unattended scale kiosk upgrade from said company, cost not to exceed \$17,321.44 to be paid from Fund 437. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-322

Mr. Mercer moved and Mr. Westfall seconded the motion to authorize and sign the attached Subdivider's Agreement, Escrow Agreement and Record Plat for Emerson Crossing Subdivision, Section 1 (containing 38 lots) as shown on the Record Plat, to be filed with the County Recorder of Miami County, as requested by the County Engineer. Emerson Crossing Subdivision has submitted an approved Financial Guaranty in the amount of one hundred ten percent (110%) of the approved estimated construction cost as shown on the Subdivider Escrow Agreement with Greenville National Bank. The Record Plat was approved by the Miami County Planning Commission on September 15, 2020 and by the Miami County Engineer on the date of March 5, 2021. The construction drawings for said development were approved by the Miami County Engineer and Miami County Sanitary Engineer. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-323

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize and sign the attached Memorandum of Understanding (MOU) with Miami County Public Health and Miami County Job and Family Services, to set forth the mutual understanding regarding implementation of the Preconception, Inter-Conception Care Committee. The purpose of this MOU is to create an advisory team designed to create and conduct a pre-conception health assessment, develop an outreach plan and an action plan designed to help women of childbearing age within Miami County. It further sets forth the duties and responsibilities of the Miami County Public Health as well as the Advisory Team with the goal of improving access, delivery and quality of care. The duration of this MOU is March 18, 2021 through September 30, 2023. There is no cost associated with this MOU. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-324

Mr. Mercer moved and Mr. Westfall seconded the motion to adopt the attached Miami County Department of Job and Family Services revised Model Background Check Policy to reflect Children Services as a part of the agency as well as adding OAC rule 5101:9-9-26, which permits (ODJFS) and the County Commissioners, to obtain FBI fingerprint and background check for current employees, new hires and contractors and further establish standards within the Miami County Department of Job and Family Services (JFS) regarding criminal background checks and to set uniform procedures for conducting investigations and evaluating investigation results to make suitable determinations for general employment and access to Federal Tax Information (FTI). The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-325

Mr. Westfall moved and Mr. Mercer seconded the motion to accept the attached quote from Polymershapes, Tipp City, Ohio as requested by Bonita VanGorden and authorize Job and Family Services to purchase acrylic barriers for existing cubicles to provide a safe and sound barrier between cubicle spaces at the 2040 North County Road 25A location. Costs shall not exceed \$11,903.95, to be paid from Fund 103 (\$4,396.34) and Fund 106 (\$7,507.61). Multiple quotes were received. Best Glass \$16,772.78; Hemm's Glass no response. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-326

Mr. Mercer moved and Mr. Westfall seconded the motion to accept the attached quote and authorize the Board of Elections to purchase a three (3) year renewal of VMWare software licensing, which is for backup of data on server and restoration of that data should it be necessary, from MNJ Technologies, Buffalo Grove, IL. Cost not to exceed \$3,345.95, to be paid from Fund 1106022. This is HAVA Grant Fund received in 2020. Multiple quotes were received: MNJ Technologies \$3,345.95; SHI \$3,490.00; GovConnection, Inc. No quote. Further authorize the purchase of four (4) HP ProDesk 400 G7 Computers, monitors and associated software. The cost shall not exceed \$9,204.00, to be paid from Fund 1106022. Multiple quotes were received: SHI- \$9,204.00; MNJ Technologies, \$9,319.40 and GovConnection, Inc. \$9,747.00. Data Board approved said purchases on March 10, 2021. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-327

Mr. Westfall moved and Mr. Mercer seconded the motion to authorize the Miami County Operations and Facilities Director to proceed with the sale of the below listed items to be sold by internet auction through GovDeals, pursuant to O.R.C. Section 307.12(E):

1. 2011 Ford Goshen Coach, Vin #1FDEE3FS5BDB22670 – Tag #6610, 249,011 miles (Bus #15 – Unit starts and drives – has large scratch/damage to body)
2. 2011 Ford Goshen Coach, Vin#1FDEE37S7BDB22671 – Tag #6611, 195,886 miles (Bus#17 – Unit has blown engine and NO lift – will need towed)
3. 2013 Ford Goshen Coach, Vin#1FDEE3FS6DDA42006 – Tag #6889, 224,356 miles (Bus #18 – Unit starts and drives – body is in fair condition)

The auction will be on the GovDeals.com website with a link to said auction available on the County website home page: [www.miamicountyohio.gov](http://www.miamicountyohio.gov). The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-328

Mr. Mercer moved and Mr. Westfall seconded the motion to authorize a thirty (30) day extension to the Emergency Paid Sick Leave (EPSL) Policy in the Commissioners Personnel Policy Manual through April 30, 2021. The Policy adopted January 7, 2021 by Resolution No. 21-01-14 expires March 31, 2021. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-329 Then and Now Certificates

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the then and now certificates as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-330 through 21-03-337 Transfers

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the transfers as submitted. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

RESOLUTION NO. 21-03-338 Additional Appropriations

Mr. Westfall moved and Mr. Mercer seconded the motion to approve the additional appropriations as submitted. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-339 Signatures Only:

HCC Life Insurance Company – Stop Loss Insurance Application

Mr. Mercer moved and Mr. Westfall seconded the motion to approve the signatures only as submitted. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

RESOLUTION NO. 21-03-340 2:15 p.m. Executive Session – Pending Imminent Litigation  
Mr. Westfall moved and Mr. Mercer seconded the motion to enter into Executive Session at 2:20 p.m. for the purpose of discussion of Pending Imminent Litigation. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to adjourn Executive Session at 2:42 p.m. The Board voted as follows upon roll call: Mr. Westfall, Yea; Mr. Simmons, Yea; Mr. Mercer, Yea.

RESOLUTION NO. 21-03-341 2:20 p.m. Executive Session – Personnel/Disciplinary  
Mr. Westfall moved and Mr. Mercer seconded the motion to enter into Executive Session at 2:42 p.m. for the purpose of discussion of Personnel/Dismissal of Personnel. The Board voted as follows upon roll call: Mr. Simmons, Yea; Mr. Mercer, Yea; Mr. Westfall, Yea.

Mr. Mercer moved and Mr. Westfall seconded the motion to adjourn Executive Session at 3:06 p.m. The Board voted as follows upon roll call: Mr. Mercer, Yea; Mr. Westfall, Yea; Mr. Simmons, Yea.

There being no further business to be transacted, the Board of Miami County Commissioners adjourned from the General Session at 3:06 p.m. on this 18<sup>th</sup> day of March, 2021.

Respectfully submitted:  
Janelle S. Barga, Assistant Clerk

*Full minutes of the proceedings from this meeting have been digitally recorded.*