

AGENDA
RECORDS COMMISSION
COMMISSIONERS' HEARING ROOM
TUESDAY, SEPTEMBER 28, 2021
10:00 A.M.

- I. Approve Minutes of Previous Meeting (March 31, 2021)

- II. Review Certificates of Records Disposal (RC-3)
 - a. Commissioner's Office
 - b. Auditor's Office
 - c. Board of Elections
 - d. Emergency Management Agency (EMA)
 - e. Sanitary Engineering
 - f. Job and Family Services
 - g. Miami County Law Library
 - h. Prosecutor's Office
 - i. Records' Office

- III. Approve Schedules of Records Retention and Disposition (RC-2)
 - a. Board of Elections
 - b. Commissioners Office
 - c. Animal Shelter
 - d. Sheriff's Office
 - e. Records' Office

- IV. Open Discussion