

STEPS FOR PETITIONING COURT FOR DRIVING PRIVILEGES

1. Pick up petition packet from Clerk's office
2. Fill petition out completely, making sure to include all addresses, phone numbers, and hours; court case number, social security number and driver's license number. If you do not fill out all information requested, your petition may be denied.
3. If your case is still pending, you must contact the Bureau of Motor Vehicles in Columbus and get your BMV (ALS) case number and include that number on your petition. **Privileges cannot be granted unless you provide the BMV case number.**

BMV Phone Number: 614-752-7600

4. File your completed petition with the Clerk's office at either of the following locations:

Monday – Friday 8:00 a.m. to 4:00 p.m

201 W. Main Street
Troy, OH 45373
(937) 440-3910

Or

Wednesday 8:00 a.m. to 4:00 p.m.

110 S. Wayne Street
Piqua, OH 45356
(937) 773-0513

5. You can check to see if your driving privileges have been granted after five to seven business days from filing by either checking on-line at www.co.miami.oh.us/muni/index.htm and looking under the docket tab or by calling the court at either location listed above.
6. After your driving privileges are granted, you or your representative will need to bring in your current proof of insurance and \$5.00 fee.