NOTICE TO LEAVE THE PREMISES

(FOR RESIDENTIAL PROPERTY ONLY)

TO:____(Tenant)

You will please notice that ________(I or we) want you on or before __________________________
(date)

to leave the premises you now occupy and which you have rented from ________________________

____, situated and described as follows:

____

____
(address)

in ____, County of Miami and state of Ohio.
(City or Town)

Reason for eviction: ____

YOU ARE BEING ASKED TO LEAVE THE PREMISES. IF YOU DO NOT LEAVE, AN EVICTION ACTION MAY BE INITIATED AGAINST YOU. IF YOU ARE IN DOUBT REGARDING YOUR LEGAL RIGHTS AND OBLIGATIONS AS A TENANT, IT IS RECOMMENDED THAT YOU SEEK LEGAL ASSISTANCE.

_________________________ ______________________________________
(date served on tenant) (Landlord name & address)

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____________________________________-VS-____

On the __________________________________(date), I served the within notice on the within

Named ____by furnishing a written copy thereof:

(Check method of service) (Notice should be personally served if tenant can be found)

a. ____________by handing a copy to defendant in person

b. ____________by leaving it at his or her usual place of abode

c. ____________by posting it at the premises from which he or she is to be evicted

d. ____________by certified mail with return receipt requested (proof required)

(SUBMIT FORM WITH 3 COPIES FOR EACH DEFENDANT AND 1 FOR THE COURT)