

MIAMI COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
QUARTERLY MEETING
OCTOBER 5, 2017
MIAMI COUNTY COMMUNICATION CENTER

- I. Meeting called to order by Chair Chuck Drake at 4:05 PM.

Members present: Jim Bowell, Jim Crawford, Chuck Drake, Maria Bayless, Kenny Artz, Lee Harmon, Steve Kessler, Nate Bednar, Eric Krites, Jeff Busch, Sheriff Duchak, and Steve Pfister

Members absent: Commissioner Evans, Tony Kendell, Nancy Bowman, Art Blackmore, Matt Simmons, Brent Pohlschneider, Marc Cantrell, Heidi Harmer, Regan Snider, Scott Pence, Ron Dye, David Heffner, Ben Stacy, Randy Earl, and Tim McNally

No guest were present

- II. Minutes of the July 13, 2017 meeting as sent out were approved.

- III. Treasurer's report: Maria reported a balance at our last meeting of \$52,545.01, expenses since then of \$10,924.58, and income since then of \$24,375.00. The current balance is \$65,995.43. The report will be forwarded for audit.

IV. Old Business:

- a. Hazmat Team status and responses: (Eric)
- b. Extremely Hazardous Substance (EHS) site visit update: (Jim B.)
- c. Public Information Request: It was reported we have had two request since our last meeting. Both were regarding property site environmental history.
- d. SERC LEPC grant: It was reported we received a grant amount of \$23,820 for SFY 2017-2018. The application was for \$30,000. Last year we received \$24,967. He noted all of our surrounding counties were reduced from last year's grant. It was requested to obtain the formulation for the grant.

V. New Business:

1. Next year's meeting dates: Proposed meeting dates for next year are January 11, April 19, July 12, and October 4. It was moved by Steve Kessler and seconded by Jim Crawford to accept the dates. Motion carried.
2. Cost Recovery process: It was reported that there may be an issue with the cost recovery process. The question is that if issues occur in obtaining the cost recovery reimbursement, can the Legal and Enforcement sub-committee send it to the Prosecutor or should it go to the LEPC membership for that decision? This was initiated due to a traffic accident requiring the hazmat truck response on South County Road 25-A in April that has resulted in a cost recovery issue. Discussion followed. It was moved by Kenny Artz and seconded by Steve Pfister to submit this issue to the Prosecutor. Motion carried.

3. Failure to Report policy update: It was reported the policy has been sent to the Prosecutor to determine what the LEPC can or cannot do legally regarding failure to report. The document is still in review.
4. LEPC budget for county FY2018: Approval of the proposed budget as sent out was requested. It was moved by Lee Harmon and seconded by Kenny Artz to approve the budget. Motion carried.
5. Annual Compliance Report: It was reported the compliance report, which reflects on the hazardous materials in the county, site visits, and releases, was submitted to the SERC on time.

VI. Committee Reports:

- a. Community Resources and Information: (Randy)
- b. Equipment: Jim B. reported on the wader (qty. 6) purchase approved at our April meeting. The original approved quote was from Dick's Sporting Goods. After setting up the account with Dick's, it was learned that they could only sell what was in their store inventory and could not order the waders into their store to meet the amount needed. The original quote was for \$359.94. Another source was found, with a quote of \$419.70. Since this amount is approximately \$60.00 higher than the original estimate, Jim requested approval to purchase the waders from Fisherman's Headquarters at a cost of \$419.70. It was moved by Steve Pfister and seconded by Jim Crawford to make the purchase at a cost not to exceed \$500.00. Motion carried.
- c. Executive: (Chuck)
- d. Exercise and Training: Jim C. requested approval to send four (4) hazmat team members to the Ohio Hazmat Conference and cover their lodging expense. Meals and travel would be on their own. Three quotes were obtained for two nights of lodging for two people per room. The quotes were \$545.16, \$800.04, and \$869.58. It was moved by Jim Bowell to allow the expense at a cost not to exceed \$550.00. Seconded by Steve Kessler. Motion carried.

Jim also reported on the 4-year training cycle, the completed Miami Conservancy District exercise, the completed Volunteer Reception Center exercise, the completed ICS-300 class, and the forthcoming Piqua/Miami County functional exercise. He will look into a grant for having an Above the Line-Below the Line Hazmat IQ class.

- e. Legal and Enforcement: (Tony)
- f. Membership: (Chuck)
 1. Vacant position for the Leader of the Exercise and Training sub-committee.
Jim Crawford will take the position.
- g. Planning Writing and Policy: (Steve)
 1. Failure to report policy
 2. Cost Recovery Plan process
- h. Risk and Hazard Assessment: (Jim C.)

VIII. Purchase Needs

No purchase needs were presented.

IX. Good of the Order

Nate Bednar reported on the upcoming regional Public Health exercise.

X. Next Meeting

The next meeting will be January 11, 2018.

XI. Adjournment

With no further business to be presented, it was moved by Steve Pfister and seconded by Eric Krites to adjourn the meeting. Motion carried. Meeting was adjourned at 5:07 PM.

Minutes were taken by Jim Bowell